

adm - 3

A

DD/R-021-63

9 January 1963

MEMORANDUM FOR: Director of Personnel
ATTENTION: Chief, Special Activities Staff
SUBJECT: Certification of Step Increase for
[REDACTED]

25X1A

1. It is our understanding that the periodic step increase for [REDACTED] had been postponed during a previous assignment and that the sixty-day period of postponement recently expired.

25X1A

2. Inasmuch as [REDACTED] reported for duty in the DD/R on 7 January 1963, we do not feel that we are in a position to certify as to the granting of the step increase until a period of ninety days has elapsed.

25X1A

[REDACTED]
Executive Assistant
Deputy Director (Research)

25X1A

25X1A

cc: [REDACTED]

Distribution:

Orig & 1 - Addressee

25X1A

1 - [REDACTED]
1 - [REDACTED]
1 - [REDACTED]

1 - DD/R Subj
1 - DD/R Chrono

25X1A

DDR:Jan 9: [REDACTED] 6561:bb